

Name:

Date:

Period:

Assignment Range:

### COMP. BOOK CHECK RUBRIC

Note: All = 100%, Most = 50% or more, Few/little = less than 50%

ELEMENT	3	2	1
<b>TABLE OF CONTENTS</b>	All entries filled out in the table of contents to include correct date, title, and page number assignment is on.	Most entries filled out in the table of contents to include correct date, title, and page number assignment is on.	Few entries filled out in the table of contents to include correct date, title, and page number assignment is on.
<b>ORGANIZATION</b>	All page numbers and specific titles are continued throughout the book.	Most page numbers and specific titles are continued throughout the book.	Few page numbers and specific titles are continued throughout the book.
<b>COMPLETED WORK—INCLUDING ABSENT DAYS</b>	All work from the selected range are included, meaning student made up absent work.	Most work from the selected range are included, meaning student made up absent work.	Little work from the selected range are included, meaning student may not have made up absent work.
<b>QUALITY OF WORK</b>	All work is thorough and complete. Written in complete sentences, where applicable.	Most work is thorough and complete. Written in complete sentences, where applicable.	Little work is thorough and complete. Written in complete sentences, where applicable.
<b>PRESENTATION: WRITING IS IN DARK BLUE/BLACK INK, OR PENCIL</b>	All notes are written in dark blue or black ink, or pencil, and are easy to read.	Most notes are written in dark blue or black ink, or pencil, and are easy to read.	Few notes are written in dark blue or black ink, or pencil, and are not easy to read, regardless of quantity.

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